



PO Box 664 - Concord, NH 03302-0664
 (603) 228-1872 FAX (603) 226-3588

APPLICATION

Company Information:

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Principal in Charge: _____ Phone: () _____ FAX: () _____

Secondary Contact Person: _____ Phone: () _____ FAX: () _____
(In-house Controller or Bookkeeper)

Type of Business: _____ Date Established: _____

Type of Entity (Check One): Proprietorship Partnership Corporation LLC

Company Ownership MANAGEMENT of both Borrower and Small Business Concern (proprietor, partners, officers, directors all holders of outstanding Stock – 100 % of ownership must be shown).

Name of Borrower: _____

Name of Small Business Concern (if different): _____

Name: _____ Title: _____ % of Ownership _____

Name: _____ Title: _____ % of Ownership _____

Name: _____ Title: _____ % of Ownership _____

BORROWER:

Name and Social Security Number and Position:	Address:	% Owned:	Military Service:		Race:	Sex:
			From: To:			

SMALL BUSINESS CONCERN (IF DIFFERENT):

Data on Military Service, Race and Sex is collected for statistical purpose only. It has no bearing on the credit decision to approve or decline this application.

MORE

Affiliate Businesses - If Applicable

Name: _____ Title: _____ % of Ownership: _____

Name: _____ Title: _____ % of Ownership: _____

Existing Business Locations

Address: _____ Square Feet: _____ Lease Payment: _____ Replaced by New Facility? _____

Address: _____ Square Feet: _____ Lease Payment: _____ Replaced by New Facility? _____

Nature of Your Business

Nature of Your Business: _____

Type of Products or Services (include any catalogs or brochures): _____

Geographic Market Area: _____

List Key Customers: _____

List Major Competitors: _____

Export Loans

Does your business presently engage in Export Trade?

Yes

No

Do you have plans to begin Exporting as a result of this loan?

Yes

No

Would you like information on Exporting?

Yes

No

Project Information

Street Address of Project: _____

City/Town: _____ State: _____ Zip: _____ County: _____

What is the square footage of the new building? _____ What is the square footage your company will occupy?*

**Please note – We require your company to occupy 51% if an existing building and 60% of a new building.*

Transaction Closing Date/Construction Start Date: _____

If known, how will the property be vested (i.e. individually, partnership, LLC, corporation, trust, etc.)?

Total Project Costs

Purchase existing building or Equipment only

Purchase price: \$ _____

Tenant improvements: \$ _____

Equipment*: \$ _____

Other: \$ _____

Total: \$ _____

Construction Project

Land acquisition: \$ _____

Construction bid: \$ _____

Architects, permits, other soft costs: \$ _____

Equipment*: \$ _____

Other: \$ _____

**Please note – equipment to be financed must have a useful life of 10 years or more.*

Total: \$ _____

MORE

If there are any tenants, other than your business that will occupy space in the building, please provide the following information:

Tenant name:	Square Footage:	Lease Expiration Date:	Monthly Rent:

Employee Information

Number of Current Employees: _____ Estimated Number of New Employees Within the Next Two Years as a Result of this Project: _____

Key Employees:

Name:	Title:	Responsibilities:	Years with company:	Years in the industry:

Miscellaneous Questions

Have you or any officer of your company ever been involved in bankruptcy or insolvency proceedings? _____

Are you or your business involved in any pending or prior lawsuits? _____ If yes, please provide the details on a separate sheet.

Have you ever received a SBA loan? _____ If yes, please provide a copy of the SBA Loan Authorization Document and the:

Original Amount: \$ _____ Date of the loan: _____

Current Balance: \$ _____ Status: _____

Authorization to Release Information

I/We hereby authorize the release to CRDC and/or assigns of any information they may require at any time for any purpose related to my/our credit transaction with them.

I/We further authorize CRDC and/or assigns to release such information to any entity they deem necessary for any purpose related to my/our credit transaction with them.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided herein or at a later date, is valid and correct to the best of my/our knowledge.

Name of applicant(s) : _____

Signature of applicant(s): _____ Date: _____

Signature of applicant(s): _____ Date: _____

Signature of applicant(s): _____ Date _____